



***Town of Discovery Bay***  
***A California Community Services District***  
***"Friday Letter"***  
**To the Board of Directors**  
**March 28, 2014**

From: Rick Howard, General Manager

**General Manager/Administration:**

- ✓ On Wednesday I received from the state Regional Water Quality Control Board the Tentative Waste Discharge NPDES Permit. The Tentative Permit calls for a flow increase from 2.1MGD to 2.35MGD. As expected, the Permit also includes the requirement to add tertiary filtration. What was not expected, however, was the requirement for Nitrate Removal. The good news in all of this is that the Tentative Permit provides for the increase in flow without having to first construct the facilities. This allows development to occur and help pay for the required improvements. The filtration project must be completed in the five-year permit cycle covered by this Tentative Permit, while the nitrate removal project will be made a part of the next five-year permit period.

The RWQCB is expected to rule on the Tentative Permit at their June 3 and 4 Board meeting. There will be 30 day appeal to their final determination, so the order would be effective no later than July 5, 2014 if there is not an appeal to the action.

- ✓ This past Wednesday representatives of Du-All Safety started their initial facility review. Du-All is an outside training and safety company that will be assisting the Town in OSHA compliance as well as best safety practices. The program is aimed at improving overall employee safety and reducing worker's compensation claims.
- ✓ On Monday, I will be submitting the Town of Discovery Bay's application packet for both CSDA's Special District Leadership Foundation's (SDLF) *Certificate of Transparency* and *District of Distinction* awards. We should know in a few weeks as to the status and if there are any corrections or recommendations that need to be addressed. Sue did a great job of compiling the information together. We initiated this project in October, 2013. There are roughly 3,800 special districts in California, and 58 have achieved the Certificate of Transparency recognition, two from Contra Costa County. Even more difficult to attain is the District of Distinction award. There are only 21 Districts in the state that have achieved that status, and only one from Contra Costa County.

I think it is also important to point out that of the thousands of elected Special District Board members and administrators throughout the state, only 72 have achieved SDLF's Recognition in Special District Governance. Vice President Steele, and Director's Graves and Wiesen, as well as myself, have achieved that status. The fact that we have the majority of our Board who has attained this recognition, we become only one of five districts statewide (and none in Contra Costa County) that have achieved Silver Recognition in Special District Governance. Congratulations!

- ✓ The Pipeline is going to the printer Monday. I have sent you under separate cover a final draft.
- ✓ At the last Board meeting, Supervisor Piepho's office had indicated that dock and deck signs are being made available to Discovery Bay resident for \$50 through the Public Works Department. A mock up of that sign is below:



#### **Financial Services**

- ✓ Finance is busy preparing for the FY 2012-13 Audit. Auditors are expected in mid-late April.
- ✓ We are elbow deep in preparing for the next budget cycle.

#### **Parks, Landscape and Recreation Services**

- ✓ The Summer Activity Guide is in final design. Once it is completed, it will be merged with the Pipeline for printing and mailing purposes.
- ✓ I'll keep this on the calendar for awhile - The Town will be hosing the May Chamber Mixer at the Community Center on Tuesday, May 27<sup>th</sup>. Details to follow, but please mark your calendar.

## **Water and Wastewater Services**

- ✓ A couple of weeks back I notified the Board of an issue that resulted in a partially treated waste discharge. The RWQCB was onsite this Wednesday assessing the events that led to the event. They have a follow-up call with us next week. I'll let you know the outcome once we hear from the state.
- ✓ Contra Costa Public Works will begin an asphalt rubber chip seal project in June. The 45 day, \$1.75 million project consists of road rehabilitation west of Discovery Bay Blvd, and south of Sand Point, including Clipper Road, Newport Drive, and the areas around Regatta, Slifer, and Ravenswood Parks.
- ✓ A few months back, one of the rotor shafts at Plant 1's Oxidation Ditch severed and required replacement. The new rotor went into service this week. These photos were taken during installation on Tuesday.



## **Important Dates**

Upcoming important dates are as follows:

- CSD Regular Board Meeting – April 2, 2014 at 7:00 p.m.
- CSD Regular Board Meeting – April 16, 2014 at 7:00 p.m.
- Earth Day – Saturday, April 26, 2014 – Community Center
- Chamber Mixer - May 27 at 6:00 p.m. - Community Center